

Vacancy: Senior Management Accountant
Type: Permanent
Location: London / Docklands
Salary: Competitive
Start date: ASAP

We are currently recruiting for a Senior Management Accountant. The Senior Management Accountant will collect and analyse financial and accounting data and will assist in the production of management reports, P&L, balance sheets and regulatory returns. The role holder will be responsible for the day to day functions of the finance department, ensuring compliance with financial control processes. This role will report to the Executive Finance Officer.

Key Accountabilities:

- Responsible for providing management information to support the production of management accounts (including commentary on variances and forecasting) and regulatory returns
- Treasury management in order to ensure compliance with internal and regulatory limits whilst maximising income
- Respond to day to day requests for accounting or financial management information, and interpret information as required
- Implementation and monitoring of cost efficiencies
- Preparation of annual report and liaison with external auditors
- Preparation and submission of quarterly VAT returns and corporation tax computations, including liaison with tax advisers
- Participate in specific projects as requested within set terms of reference
- Responsible for booking entries, reconciliation of accounts and system inventory, filing, payments, ensuring compliance with established internal standards and policies
- Provision of effective cover for the Executive Finance Officer in periods of absence
- Provision of technical assistance to the Executive Finance Officer

Recruitment Criteria:

The ideal candidate will have 1 to 2 years PQE within a commercial environment, with the ability to demonstrate the following skills and experience:

- Qualified accountant, preferably ACA
- Previous relevant experience in Financial Services
- Strong technical accounting skills, financial analysis and reporting
- Strong attention to detail
- PC literate with advanced Excel skills
- Experience of using Sage Line 50
- Strong communication and interpersonal skills
- Ability to prioritise and manage workloads
- Excellent planning and organisational skills
- Proactive and flexible

If you would like to apply, please email a copy of your CV and a covering letter, including a demonstration of how you meet the recruitment criteria. We will contact successful candidates within 2 weeks of application.

Email to: jobs@Selftrade.co.uk

No agencies please.