

# Dealing Account



0845 0700 720  
www.selftrade.co.uk

Please return your completed form in the envelope provided (no stamp is needed), alternatively post it to:  
Selftrade, Account Management, Boatman's House, 2 Selsdon Way, London E14 9LA.

On completion and submission of this form you will be subject to our Terms and Conditions.

## Section A Personal details you **must** complete all fields marked \* please use **CAPITALS**

<b>Selftrade account number</b> if applicable		<input type="text"/>					
<b>Title*</b>	Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other title	<input type="text"/>	
<b>Surname*</b>	<input type="text"/>				<b>Any other surname</b> used in last 3 years	<input type="text"/>	
<b>Forenames*</b>	<input type="text"/>				<b>Mother's maiden name*</b> for security purposes	<input type="text"/>	
<b>Permanent residential address*</b>	<input type="text"/>				<b>Date of birth*</b>	<input type="text" value="DD / MM / YYYY"/>	
<b>Postcode*</b>	<input type="text"/>				<b>Nationality*</b>	<input type="text"/>	
<b>Previous address*</b> if you have moved in the last 2 years	<input type="text"/>				<b>Daytime phone*</b>	<input type="text"/>	
<b>Postcode*</b>	<input type="text"/>				<b>Evening phone</b>	<input type="text"/>	
<b>Postcode*</b>	<input type="text"/>				<b>Mobile phone*</b>	<input type="text"/>	
<b>Postcode*</b>	<input type="text"/>				<b>Email address*</b>	<input type="text"/>	
<b>Your National Insurance number*</b>	<b>Yes:</b> I have a National Insurance number <input type="checkbox"/> <b>No:</b> I declare that I do not have a National Insurance number <input type="checkbox"/> <small>You <b>must</b> provide this or declare that you do not have one</small>				Please enter it here	<input type="text"/>	
<b>Does your employer need copy contract notes?*</b> Yes <input type="checkbox"/> No <input type="checkbox"/>	We can provide <b>one</b> set of copy contract notes				<b>Address</b>	<input type="text"/>	
<b>Company name</b>	<input type="text"/>				<b>Postcode</b>	<input type="text"/>	
<b>Contact person</b>	<input type="text"/>				<input type="text"/>		

## Section B Banking details

You must set up a Direct Debit instruction from a UK bank account to open a Selftrade account. Please check that your bank offers a Direct Debit facility for the account that you wish to nominate. You do not have to fund your account by Direct Debit.

This Direct Debit instruction gives you the flexibility to make payments at any time to and from your Selftrade account.

Funds will take at least three working days to clear. For immediate account funding, you can use a Switch/Maestro or VISA Delta debit card.

Selftrade will only execute trades if there are sufficient cleared funds available within the account to cover the cost of the trade.

### Instruction to your Bank or Building Society to pay by Direct Debit

Please fill out the whole form using a ball point pen and send to:

Selftrade, Account Management, Boatman's House, 2 Selsdon Way, London E14 9LA.



Name(s) of Account Holder(s)

Originator's Identification Number

8 | 0 | 8 | 6 | 0 | 4

Branch Sort Code

Reference Number (please leave blank)

Bank/Building Society account number

#### Instruction to your Bank or Building Society

Please pay Talos Securities Limited, trading as Selftrade, Direct Debits from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with Talos Securities Limited, trading as Selftrade, and, if so, details will be passed electronically to my Bank/Building Society.

Name and full postal address of your Bank or Building Society

To: The Manager	Bank/Building Society
Address	
Postcode	

Signature(s)
X
Date

Banks and Building Societies may not accept Direct Debit instructions for some types of account

#### THIS INFORMATION IS FOR SELFTRADE USE ONLY

This is not part of the instruction to your Bank or Building Society.

#### Setting up regular payments

**Do you want to make regular payments from your bank account into your Selftrade account?**

Yes  No

If **Yes**, please choose the date you would like payments to be debited from your bank account

1st  15th

We will collect payments on the working day closest to this date each month

Amount that you would like to transfer each month

£

### Direct Debit Guarantee

This Direct Debit Guarantee should be detached and retained by the payer.



- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits
- If there are any changes to the amount, date or frequency of your Direct Debit Talos Securities Limited, trading as Selftrade, will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request Talos Securities Limited, trading as Selftrade, to collect a payment, confirmation of the amount and date will be given to you at the time of the request
- If an error is made in the payment of your Direct Debit by Talos Securities Limited, trading as Selftrade, or your bank or building society you are entitled to a full and immediate refund of the amount paid from your bank or building society - If you receive a refund you are not entitled to, you must pay it back when Talos Securities Limited, trading as Selftrade, asks you to
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.

## Section C Designation

**Do you wish to designate this account?**  
(For instance on behalf of a child)

Yes  No

If the designee is a child, please supply their details:

If **Yes**, please complete the following:

**Designation**

This will appear on the account title

**Title** Master  Miss

**Surname**

**Forenames**

**Date of birth**

## Section D Depositing your share certificates and cash

Please complete this section if you want to deposit shares or funds into your account.

Please tick one or both options

**Shares**

**I want to transfer share certificates registered in my own name to my Selftrade account.**

I enclose a CREST transfer form for each shareholding, together with the corresponding share certificate(s).

Number of CREST forms

**Cheque**

takes 3-5 working days to clear

**I want to fund my Selftrade account by cheque.**

I enclose a cheque payable to 'Selftrade client account' to fund my account  
I understand that you will return the cheque if my application is unsuccessful.

£

## Section E Declaration and signature

### Read and sign below

Please open a Selftrade Dealing account in my name. I declare that the information on this application form submitted by me is true to the best of my belief. I have understood and agree to be bound by the Terms and Conditions. I accept that you may in your absolute discretion decline this application without reason being given. I acknowledge that Selftrade offers an execution-only investment service.

By becoming a client of Selftrade you consent to us holding and using information for the purposes set out in our Terms and Conditions. In accordance with the Terms and Conditions we may, from time to time, send you information regarding new products and promotions. If you would prefer not to be informed of these, please tick the box.

Signature\*

Date\*

### Supporting documentation

#### Existing customers

Please indicate your account number in Section A. You do not need to provide any supporting documentation.

#### New customers

Please include supporting documentation as detailed below. Bank statements **must** be originals **and** less than 3 months old. **Photocopies cannot be accepted.** We will return any original documents to you as soon as we have processed your application.

#### UK residents:

**If you have been at your current address for more than two years and are on the current Electoral Roll**, please include:

- A statement showing your name and address from your nominated bank account\*.

**If you have been at your current address for less than two years and/or are not on the current Electoral Roll**, please include:

- A statement showing your name and address from your nominated bank account\* **plus** one of the following:  
- A current HM Revenue & Customs Tax Notification, or  
- Certified copy of your current UK driving licence, or  
- Certified copy of your current signed passport.

**The certified copies must be officially stamped and signed together with the following statement** 'certified as a true copy of the original' **by a UK lawyer, bank manager, or accountant.**

**The person certifying your documents must give his/her full name, address and daytime telephone number.**

#### \*Important note - Internet bank account

If you have nominated an internet bank account, we will accept a statement on which the bank's logo, your account number, plus your name and address are displayed. Should any of this information be missing, please supply **one** of the following:

- a letter from your bank confirming your bank account number, or  
- a cheque from the account crossed through with 'VOID'.

If you have been at your current address for less than two years, you **must** in addition provide an original utility bill less than 3 months old and showing your name and address. Photocopies, mobile phone and internet utility bills cannot be accepted.

## If you are new to Selftrade, where did you hear about us?

Internet*	<input type="checkbox"/>	Newspaper*	<input type="checkbox"/>	Promotional code*	<input type="checkbox"/>	*Please give details <input type="text"/>
Magazine*	<input type="checkbox"/>	Outdoor*	<input type="checkbox"/>	Recommendation*	<input type="checkbox"/>	
Mailshot*	<input type="checkbox"/>	Pension Administrator*	<input type="checkbox"/>	Other*	<input type="checkbox"/>	

## Checklist

Personal details	<input type="checkbox"/>	Ensure that you have completed all personal details including address, postcode and date of birth.	Cash transfer	<input type="checkbox"/>	Ensure that you have enclosed a cheque if you wish to credit funds to your Dealing account.
Banking details	<input type="checkbox"/>	Ensure you have supplied your banking details.	Documentation	<input type="checkbox"/>	Ensure that you have provided any documentation as detailed in Section E to support your application.
Shares transfer	<input type="checkbox"/>	Ensure that you have enclosed a CREST transfer form and share certificate for each share holding you wish to transfer into your Selftrade account.	Declaration	<input type="checkbox"/>	This section must be read and signed.

### What to do now

Please send your application and supporting documentation to us using the enclosed reply-paid envelope. Alternatively post it to Selftrade, Account Management, Boatman's House, 2 Selsdon Way, London E14 9LA.

### What will happen next

#### Existing customers

We will notify you when your account has been activated. Your existing account number and PIN will enable you to access your new account.

#### New customers

We will send you a welcome pack with your account number and other information about using the service. We will send your PIN (Personal Identification Number) separately for security. We will also return your original supporting documentation under separate cover. If your application is unsuccessful we will return your documentation and cheque (if applicable).