

Setting up a Direct Debit or changing your nominated bank account



0845 0700 720
www.selftrade.co.uk

Please complete this form to change your nominated bank account. Please fill in your new bank details and indicate the date(s) and amounts of any regular payments that you want to make from your nominated account to your Selftrade account. You must nominate a UK bank account and supply supporting documentation as detailed below. Please return your completed form and original copy of your bank statement to: Selftrade, Account Management, Boatman's House, 2 Selsdon Way, London E14 9LA.

You **must** complete all fields marked * Please use **CAPITALS**

Your name*	<input type="text"/>	Your Selftrade account number*	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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Instruction to your Bank or Building Society to pay by Direct Debit



Please fill out the whole form using a ball point pen and send to:
Selftrade, Account Management, Boatman's House, 2 Selsdon Way, London E14 9LA.

Name(s) of Account Holder(s)

Originator's Identification Number
8 | 0 | 8 | 6 | 0 | 4

Branch Sort Code

Reference Number (please leave blank)

Bank/Building Society account number

Instruction to your Bank or Building Society
Please pay Talos Securities Limited, trading as Selftrade, Direct Debits from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with Talos Securities Limited, trading as Selftrade, and, if so, details will be passed electronically to my Bank/Building Society.

Name and full postal address of your Bank or Building Society

To: The Manager	Bank/Building Society
Address	
Postcode	

Signature(s)
X

Date

Banks and Building Societies may not accept Direct Debit instructions for some types of account

THIS INFORMATION IS FOR SELFTRADE USE ONLY
This is not part of the instruction to your Bank or Building Society.

Do you want to make regular payments from your nominated bank account into your Selftrade account? If **Yes**, please choose the date you would like payments to be debited from your bank account and the amount that you would like to transfer each month.

	Transfer date	Amount
Dealing Account <small>including Joint, Investment Club and Company Dealing Accounts</small>	1st <input type="checkbox"/> 15th <input type="checkbox"/>	£ <input type="text"/>
Shares ISA	1st <input type="checkbox"/> 15th <input type="checkbox"/>	£ <input type="text"/>
Child Trust Fund	1st <input type="checkbox"/> 15th <input type="checkbox"/>	£ <input type="text"/>

Supporting documentation

You **must** include the following with the form:
- An original statement from **both** your current **and** newly nominated bank accounts* showing your name and address.
Bank statements **must** be originals **and** less than 3 months old. Photocopies are **not** acceptable. We will return any original documents to you as soon as we have processed your request.

*Important note - Internet bank account

If you have nominated an internet bank account, we will accept a statement on which the bank's logo, your account number, plus your name and address are displayed. Should any of this information be missing, please supply **one** of the following:

- a letter from your bank confirming your bank account number
- a cheque from the account crossed through with 'VOID'.

Direct Debit Guarantee

This Direct Debit Guarantee should be detached and retained by the payer.



- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits
- If there are any changes to the amount, date or frequency of your Direct Debit Talos Securities Limited, trading as Selftrade, will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request Talos Securities Limited, trading as Selftrade, to collect a payment, confirmation of the amount and date will be given to you at the time of the request
- If an error is made in the payment of your Direct Debit by Talos Securities Limited, trading as Selftrade, or your bank or building society you are entitled to a full and immediate refund of the amount paid from your bank or building society
- If you receive a refund you are not entitled to, you must pay it back when Talos Securities Limited, trading as Selftrade, asks you to
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us