

Child Trust Fund



0845 0700 720
www.selftrade.co.uk

Please complete this form if you are applying for a new CTF. To transfer an existing CTF from another provider you should complete a CTF Transfer Application Form. Please return your completed form in the envelope provided (no stamp is needed), alternatively post it to: Selftrade, Account Management, Boatman's House, 2 Selsdon Way, London E14 9LA.

The Account is held in the name of, and is owned by, the child who is the beneficial owner of the assets and who will assume management at 16 and control at 18, when the Child Trust Fund will close. A cash feeder account will be opened alongside the Child Trust Fund to hold oversubscriptions. Please note that there is a 14 day cancellation period before we can open the Child Trust Fund.

On completion and submission of this form you will be subject to our Terms and Conditions.

You **must** complete all fields marked * please use **CAPITALS**

Please indicate which type of account you wish to apply for (please tick one)*

Self-select Shares Index-tracking Stakeholder

Section A Registered contact details this person must have parental responsibility for the child

Selftrade account number if applicable

<p>Title* Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/></p> <p>Surname* <input type="text"/></p> <p>Forenames* <input type="text"/></p> <p>Permanent residential address* <input type="text"/> <input type="text"/> <input type="text"/></p> <p>Postcode* <input type="text"/></p> <p>Previous address* if you have moved in the last 2 years <input type="text"/> <input type="text"/> <input type="text"/></p> <p>Postcode* <input type="text"/></p>	<p>Other title <input type="text"/></p> <p>Any other surname used in last 3 years <input type="text"/></p> <p>Registered contact's Mother's maiden name* for security purposes <input type="text"/></p> <p>Date of birth* <input type="text" value="DD / MM / YYYY"/></p> <p>Nationality* <input type="text"/></p> <p>Daytime phone* <input type="text"/></p> <p>Evening phone <input type="text"/></p> <p>Mobile phone <input type="text"/></p> <p>Email address 1 <input type="text"/></p> <p>Email address 2 <input type="text"/></p>
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<p>Does your employer need copy contract notes?* Yes <input type="checkbox"/> No <input type="checkbox"/> We can provide one set of copy contract notes</p> <p>Company name <input type="text"/></p> <p>Contact person <input type="text"/></p>	<p>Address <input type="text"/> <input type="text"/> <input type="text"/></p> <p>Postcode <input type="text"/></p>
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Section B Banking details (optional)

You can set up a Direct Debit instruction from a UK bank account to make payments to the Child Trust Fund. You do not have to fund the Child Trust Fund by Direct Debit.

This Direct Debit instruction gives you the flexibility to make payments at any time to the Child Trust Fund.

Funds will take at least three working days to clear. For immediate account funding, you can use a Switch/Maestro or VISA Delta debit card.

Selftrade will only execute trades if there are sufficient cleared funds available within the account to cover the cost of the trade.

Instruction to your Bank or Building Society to pay by Direct Debit

Please fill out the whole form using a ball point pen and send to:

Selftrade, Account Management, Boatman's House, 2 Selsdon Way, London E14 9LA.



Name(s) of Account Holder(s)

Branch Sort Code

Bank/Building Society account number

Name and full postal address of your Bank or Building Society

To: The Manager	Bank/Building Society
Address	
Postcode	

Originator's Identification Number

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Reference Number (please leave blank)

Instruction to your Bank or Building Society

Please pay Talos Securities Ltd Direct Debits from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with Talos Securities Ltd and, if so, details will be passed electronically to my Bank/Building Society.

Signature(s)

X

Date

Banks and Building Societies may not accept Direct Debit instructions for some types of account

THIS INFORMATION IS FOR SELFTRADE USE ONLY

This is not part of the instruction to your Bank or Building Society.

Setting up regular payments

Do you want to make regular payments from your bank account into the Child Trust Fund?

Yes No

If **Yes**, please choose the date you would like payments to be debited from your bank account

1st 15th

We will collect payments on the working day closest to this date each month

Amount that you would like to transfer each month

£

Direct Debit Guarantee

This Direct Debit Guarantee should be detached and retained by the payer.



- This Guarantee is offered by all Banks and Building Societies that take part in the Direct Debit Scheme. The efficiency and security of the Scheme is monitored and protected by your own Bank or Building Society.
- If an error is made by Talos Securities Ltd, trading as Selftrade, or your Bank or Building Society, you are guaranteed a full and immediate refund from your branch of the amount paid.
- If the amounts to be paid or the payment dates change Talos Securities Ltd, trading as Selftrade, will notify you 10 working days in advance of your account being debited or as otherwise agreed.
- You can cancel a Direct Debit at any time by writing to your Bank or Building Society. Please also send a copy of your letter to us.

Section C Child's details

I am applying to open a Child Trust Fund for:

Title*	Master <input type="checkbox"/>	Miss <input type="checkbox"/>	Unique Reference Number* as it appears on the voucher	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Surname*	<input type="text"/>			Address if different	<input type="text"/>					
Forename(s)*	<input type="text"/>				<input type="text"/>					
Date of birth* (as it appears on the voucher. You should contact HM Revenue & Customs if the date is incorrect)	<input type="text" value="DD / MM / YYYY"/>			Postcode	<input type="text"/>					
Nationality*	<input type="text"/>									

Section D Funding the Child Trust Fund

Please complete this section to indicate how you are going to fund the Child Trust Fund.

Voucher	I enclose the Child Trust Fund (CTF) voucher.	<input type="checkbox"/>	
Debit card	I want to fund the CTF by debit card once the CTF is open.	<input type="checkbox"/>	
Cheque <small>takes 3-5 working days to clear</small>	I want to fund the CTF with a cheque. I enclose a cheque payable to 'Selftrade client account' to fund the account I understand that you will return my cheque if the application is unsuccessful.	<input type="checkbox"/>	£ <input type="text"/>
Dealing account	I want to transfer funds from my Selftrade Dealing account to subscribe to the CTF. I understand the transfer will only take place once the application has been accepted.	<input type="checkbox"/>	£ <input type="text"/>
Monthly payments	I want to make regular payments from my nominated bank account to the CTF. I have completed the request in Section B of this application form. I understand that the payments will be taken each month and will begin once the application has been accepted.	<input type="checkbox"/>	

Section E Declaration

Read and sign below

I declare that

- I am 16 years of age or over
- I have parental responsibility for the child detailed in Section C, either as the child's natural parent, a person who has legally adopted the child or a person who has been granted legal authority by the Courts.
- I will be the registered contact for the CTF
- I authorise Selftrade to hold the child's HM Revenue & Customs contributions, subscriptions, CTF investments, interest, dividends and any other rights or proceeds in respect of those investments and cash, and to make on the child's behalf any claims to relief from tax in respect of CTF investments
- I agree to be bound by the Terms and Conditions
- I accept that you may, in your absolute discretion, decline this application without reason being given.
- I acknowledge that Selftrade offers an execution-only investment service.
- I declare that the information given on this application form is correct to the best of my knowledge and belief.

Signature*

Date*

By becoming a client of Selftrade you consent to us holding and using information for the purposes set out in our Terms and Conditions. In accordance with the Terms and Conditions we may, from time to time, send you information regarding new products and promotions. If you would prefer not to be informed of these, please tick the box.

Supporting documentation

Existing customers

Please indicate your account number in Section A. You do not need to provide any supporting documentation.

New customers

Please include supporting documentation as detailed below. Your name and address must be displayed on the bill or statement, which **must** be an original and less than three months old. **Photocopies cannot be accepted.** We will return original documents to you as soon as we have processed your application.

UK residents:

If you have been at your current address for more than two years, are on the current Electoral Roll, and

if you have nominated a bank account on this form, please include:

- A statement showing your name and address from your nominated bank account*.

or, if you have NOT nominated a bank account on this form, please include one of the following:

- Gas, electricity or fixed line telephone bill. Mobile phone and

Continued overleaf...

Supporting documentation - continued

- internet utility bills cannot be accepted
- Bank statement. Photocopies and internet bank statements cannot be accepted
- Credit card statement
- Local authority bill for the current year

If you have been at your current address for less than two years, please include **one** of the following:

- A current HM Revenue & Customs Tax Notification, **or**
- Certified copy of your current UK driving licence, **or**
- Certified copy of your current signed passport

Plus:

if you have nominated a bank account on this form, please include:

- A statement showing your name and address from your nominated bank account*.

or, if you have **NOT** nominated a bank account on this form, please include one of the following:

- Gas, electricity or fixed line telephone bill. Mobile phone and internet utility bills cannot be accepted
- Bank statement. Photocopies and internet bank statements cannot be accepted
- Credit card statement
- Local authority bill for the current year

The certified copies must be officially stamped and signed together with the following statement 'certified as a true copy of the original' by a UK lawyer, bank manager or accountant. The person certifying your documents must give his/her full name, address and daytime telephone number.

*Important note - Internet Bank Account

If you have nominated an internet bank account, we will accept a statement on which the bank's logo, your account number, plus your name and address are displayed. Should any of this information be missing, please supply one of the following:

- a letter from your bank confirming your bank account number
- a cheque from the account crossed through with 'VOID'.

You **must** in addition provide an original utility bill less than 3 months old and showing your name and address. Photocopies, mobile phone and internet utility bills cannot be accepted.

If you are new to Selftrade, where did you hear about us?

Internet*

Pension Administrator*

National Press*

*Please give details

Investor Magazine*

Plan2Give

Word of mouth*

Mailshot*

Proshare

Other*

Checklist

Personal details

Ensure that you have completed all personal and child's details including address, postcode, date of birth and Unique Reference Number.

Cash transfer

Ensure that you have enclosed a cheque if you wish to credit funds to the Child Trust Fund. Please write the child's name and URN on the back of the cheque.

Banking details

Ensure you have supplied your banking details (if applicable).

Documentation

Ensure that you have provided any documentation as detailed in Section E to support your application.

CTF voucher

If you are establishing a new CTF, ensure you enclose the government issued voucher.

Declaration

This section must be read and signed.

What to do now

Please send your application and supporting documentation to us using the enclosed reply-paid envelope. Alternatively post it to Selftrade, Account Management, Boatman's House, 2 Selsdon Way, London E14 9LA.

What will happen next

Cancellation period

An application to open a CTF, including a transfer, is subject to a 14 day cancellation period, which will start on the day of the receipt of the completed application. During this period, any voucher and any additional subscription will be held by us.

Provided we have received a valid application, we will open the CTF at the end of the cancellation period if no cancellation instruction has been received.

As soon as we have opened the CTF, we will send you a welcome pack with your account number and other information about using the service. We will send your PIN (Personal Identification Number) separately for security. We will also return your original supporting documentation under separate cover. If your application is unsuccessful we will return your documentation and cheque (if applicable).